Training and Support Service Level Agreement

&

Training Events Programme

April 2017 - March 2018

Diocesan Department for Education

education@cofe-worcester.org.uk

www.cofe-worcester.org.uk/education
Training and Support
Service Level Agreement
&
Training Events Programme

APRIL 2017 - MARCH 2018
Services for the distinctive needs of
Church of England
Schools and Academies

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I am very grateful for the high level of engagement of our church schools and academies and for all the positive feedback that has helped to shape the range of services, which are offered as part of the Service Level Agreement (SLA) in the forthcoming year.

I am pleased to provide the accompanying SLA document which outlines the nature and range of services that are provided for all church schools and academies in the Diocese of Worcester, as well as the additional and enhanced services which are offered under the SLA scheme.

Following feedback from our schools, we are proud to be able to offer a range of new courses and support services this year which we hope you will find helpful and enjoyable.

The central focus of our mission is to work alongside schools and academies in the Diocese of Worcester to support them in their task of delivering high quality education, inspired by Christian faith and values. We believe that providing the services outlined in this document is a key way in which we can achieve this mission and make a positive difference to the education of the children and young people in schools across the Diocese.

By providing an SLA, the Diocesan Department for Education seeks to respond effectively to provide schools and academies with support, as together we face the many changes that continue to take place in education.

As part of the preparation of this document and of the services detailed within, we have had to take account of the fact that since its inception in 2010, the Diocesan SLA has not been subject to an increase in the fees charged to schools. We are mindful of tight budgets and are confident that this scheme continues to represent excellent value for money, and that it is flexible enough to meet schools’ and academies’ changing needs. In order to offer the range and quality of services that have been identified for the year 2017-2018, we have made an adjustment to these fees as necessary.
Our ethos, however, remains the same and charges have only been raised in order to provide the services set out in this document. We remain dedicated to our mission ‘To Love, To Learn, To Serve’, to equip and to enable our colleagues in church schools, and to help them to provide the highest quality church school education to the thousands of children and their families served by our 100 church schools and academies in Dudley and Worcestershire.

The Diocesan Department for Education looks forward to building upon and maintaining strong partnerships. It aims to provide professional, caring and effective support to our distinctively Christian and thoroughly inclusive schools and academies. The services set out in this document provide an effective vehicle for the provision of much of this support.

Margaret James
Diocesan Director of Education (DDE)
Our Mission

Purpose

As explored in the *Church of England Vision for Education: Deeply Christian, Serving the Common Good* (July 2016), the Church has a biblical mandate to be an active partner in the education offered to the nation’s children. Whilst recognising that no education system can be neutral in its ideology or philosophy, the Church of England roots its vision and purpose for education in the biblical exhortation to ‘live life in all its fullness’ (John 10 vs 10). It acknowledges the breadth, depth and richness of an education designed to enable children to flourish in their potential as unique individuals made in the image of God and we, in the Diocese of Worcester Department for Education, shape all aspects of our work with schools within this Christian narrative for education.

The Way Ahead (Dearing 2001, Archbishop’s Council) and The Church School of the Future (Chadwick 2012, Archbishop’s Council), set out how the Church’s work in education has two major purposes:

- Christian nurture of children and their families, in recognition of the fact that church schools stand at the centre of the Church’s mission to the nation
- Christian service in responding to the educational needs of young people, including a commitment to putting faith and spiritual development at the heart of the curriculum and ensuring that a Christian ethos permeates the whole educational experience.

It is within this context and this understanding of the purpose of education that the services offered to schools, including those available through the SLA, have been devised.

Vision

The overarching mission of the Diocesan Department for Education sits within the Worcester Diocese’s *Kingdom People* vision and is expressed in the words:

*to love, to learn, to serve*

We share the Church of England’s 2016 Vision for Education, as well as the vision set out by former Archbishop of Canterbury, Dr Rowan Williams for schools and academies.
In this, he states that they are "…not just about acquiring skills and good examination results. They are about forming people who have the moral strength and spiritual depth to hold to a course and weather ups and downs. [They are]… about forming people who know that economic competition is not more important than family life and love of neighbour, and that technical innovation is not more important than reverence for the beauty of creation. It is about forming people who, however academically and technically skilful, are not reduced to inarticulate embarrassment by the great questions of life and death and the meaning of truth."

The Worcester Diocesan Board of Education (DBE) and the Diocesan Department for Education exist to promote Christian education of the highest quality in all our schools and academies as we see them as being at the centre of the mission and ministry of the Diocese. Church schools and academies have their foundation in the Christian Gospel, and daily life in a church school or academy will reflect that foundation throughout the whole of its curriculum and ethos.

**Aims**

Several fundamental aims underpin our work:

- to enable children and young people to live life in all its fullness and to flourish in their potential, helping them to grow as people created in the image of God
- to enable school staff and leaders to provide opportunities for all pupils, and those who work with them, to develop and grow as spiritual human beings
- to encourage all schools and academies to develop their deeply Christian character, remaining fully inclusive in their welcome and service to children of all faiths and of none
- to strengthen links between clergy, parishes and educational establishments
- to support those engaged in the leadership and delivery of high quality effective religious education, collective worship and spiritual, moral, social and cultural education
- to support and strengthen the leadership and management of church schools and academies
- to develop partnerships in our church schools signposting leaders to good practice in maintained schools, the Diocese of Worcester Multi-Academy Trust (DoWMAT) and other effective local multi-academy trusts.
Objectives

- to work with a team of respected professionals with experience and expertise in church school education and leadership
- through this team, to offer advice, training and support on a wide range of aspects of church school education, including spirituality, spiritual development and collective worship, in order to equip school staff and leaders
- to be a means through which school leaders are able to be challenged, encouraged and supported in their work; asking questions in relation to school performance and helping school leaders to find bespoke and creative ways of being an effective provider of Christian education
- to provide up-to-date and expert advice, training and support in religious education (RE) teaching and learning, including in relation to planning, assessment and tracking
- to offer specific advice, training and support on all aspects of the Statutory Inspection of Anglican and Methodist Schools (SIAMS) and to work alongside schools as they are subject to inspection
- to develop a programme of training courses, reflecting and often predicting the needs of church schools, taking into account feedback received
- to offer advice, training and support to clergy and governors as they seek to work with and alongside church schools.

In doing so we:

- acknowledge that education is not solely through words nor through instruction and transmission but by serving, learning and loving together
- work in the company of others seeking to plan jointly from the start
- pursue interdependence rather than independence
- strive to be inclusive
Our Mission

- work in partnership with other organisations in the church, schools and the community unless there is good reason not to do so
- recognise and affirm that children and young people have a ministry in their own right and will encourage each person to exercise their ministries.

The Diocesan Department for Education works in partnership with Dudley and Worcestershire Local Authorities, offering a support service which is well-informed and complementary.

There are currently 100 Church of England schools, including academies, in the Diocese catering for over 22,000 children and young people. We value each of these and offer support through a professional and successful team of officers.
Core Gifted Services which are available to all church schools and academies at no cost and irrespective of membership of the Service Level Agreement (SLA).

All diocesan church schools and academies will continue to receive a core of services whether or not they enter into the SLA. These are designed to support all of our schools’ and academies’ deeply Christian character and our ambition is that all schools should be judged good or outstanding in their SIAMS.

The entitlement of all schools includes:

- regular regional governor and headteacher meetings
- places at governor specific training events listed in the Diocesan training programme
- administration and support with foundation governor appointments
- a Diocesan partnership meeting - an annual meeting with a member of the Diocesan Department for Education to discuss aspects of the school’s deeply Christian character, as defined by the SIAMS Evaluation Schedule
- administration of SIAMS support and telephone or email advice pre and post inspection
- attendance at Ofsted feedback by the DDE or her representative
- access to and information on education resources via electronic mailings and the Diocesan website
- regular information from the Diocesan Department for Education
- basic telephone and email advice and support as required
- pastoral support, including in times of crisis
- invitations to all training opportunities and events (N.B. costs to attend will be higher for schools which do not belong to the SLA scheme)
- attendance and support through headteacher appointment processes (interviews and preparation meetings) and an initial visit to a newly appointed headteacher
- attendance at a training course at the Old Palace for newly appointed headteachers
- advice on legal issues related to church school property, site ownership and trust deeds
- support with school buildings issues
- school organisation advice and support (academies, collaborations etc)
- advice, training and resources (e.g. prayer days, BREATHE) from the Worcester Diocese Youth Officer and Children’s Officer
- chaplaincy advice and development with local clergy links from the Worcester Diocese Youth Officer.
Representation and Networking

The Diocesan Board of Education represents schools and academies of the Diocese in a variety of important ways:

- **at national level** - by maintaining close links with the Education Division of the Archbishops’ Council and the Church of England Education Office
- **at national level** – establishing and maintaining productive links with the Department for Education (DfE)
- **at regional level** – with a good working relationship with the Regional Schools’ Commissioner (RSC) and Head Teacher Board
- **at regional level** - by maintaining close links with the education teams of the other dioceses in the Midlands
- **at local level** - by regular liaison with officers and by membership of the appropriate committees and forums including scrutiny committees, admissions forums, SACREs, consultation groups and other committees as necessary.

In representing the educational interests of the schools within the Diocese of Worcester, the Diocesan Director of Education and members of the Diocesan Department for Education will:

- foster and develop the partnerships that exist between the Diocese, the RSC, the DfE and the Local Authorities
- protect the status of church schools and academies and their deeply Christian nature
- promote the importance and the continuance of the voluntary sector
- promote the establishment of new church schools and academies
- promote partnerships between schools where deemed to be appropriate and mutually beneficial
- represent the interests of church schools in the drawing up of Local Authority asset management plans
- represent church schools and academies to the wider church and to diocesan groups
- represent church schools and academies in the press and in public and community debate.

In delivering these services the officers of the Diocesan Board of Education (DBE) will provide schools and academies with regular opportunities for contact, consultation and support.
Training and Support Service Level Agreement

Charges to Schools and Academies

In addition to the core services detailed on pages 8 and 9, schools are invited to buy additional services.

SLA Schools and Academies will receive annually:

- access to all training courses set out in the Training Events Programme for an unlimited number of members of the school staff and/or governing body
- attendance by up to two school leaders at the annual Diocesan Headteacher and School Leader Conference
- unlimited attendance by school staff and leaders at a monthly ‘surgery’ with members of the Diocesan Department for Education at The Old Palace
- in addition, schools are entitled to 15 hours of support, offered in a variety of categories, detailed on the following page.

Charges to schools and academies:

- for schools with up to 249 pupils: £5.50 per pupil
- for schools with 250 - 349 pupils: £4.50 for each additional pupil
- for schools with 350 pupils or more: charged as above up to 349 pupils, plus £3.50 per additional pupil.

Please note all pupil numbers are based upon the numbers returned in the October 2016 School Census.

VAT will be charged at the standard rate but will be recoverable by the school in the normal manner.
Schools can select from the following categories to fulfil their additional **15 hours** of support:

<table>
<thead>
<tr>
<th>Bespoke, school-based training offered as:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INSET full day</td>
<td>6 hours</td>
</tr>
<tr>
<td>INSET half day</td>
<td>3 hours</td>
</tr>
<tr>
<td>staff meeting</td>
<td>2 hours</td>
</tr>
<tr>
<td>twilight session</td>
<td>2-3 hours</td>
</tr>
</tbody>
</table>

| Level 1 website check (carried out offsite)                | 1 hour |
| Level 2 website check (carried out in school)              | 2 hours |
| School-based RAISE training                                | 3 hours |
| Statutory policy audit                                     | 3 hours |
| Inventory of all school property valued at £250 and above   | 6 hours |
| Health and Safety audit                                    | 6 hours |

Schools may indicate how they wish to make use of their 15 hours of support either at the time of initial payment, on the enclosed form (page 15), or at any time during the 12 months of the SLA.

Additional hours may be purchased at any time by SLA member schools.

School effectiveness support is available to schools through the separate School Effectiveness SLA.

*Details of the School Effectiveness Support SLA are available separately.*
Telephone advice is available to all Diocese of Worcester schools and academies:

General telephone advice is available during normal office hours, 9.30am – 4.30pm, Monday to Friday. Out of office hours, the General Office and Officers may be contacted by e-mail. Alternatively, for emergency contact both Margaret James and Tim Reid are available via their direct mobile telephone numbers (see page 7).

Please note, more in-depth telephone consultations may require an appointment.

For general information contact: 01905 732826 / 732821

<table>
<thead>
<tr>
<th>Access to all diocesan training events:</th>
<th>full day training course</th>
<th>£150 per delegate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>half day/evening course</td>
<td>£100 per delegate</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bespoke, school-based training offered as:</th>
<th>INSET full day</th>
<th>£350</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>INSET half day</td>
<td>£225</td>
</tr>
<tr>
<td></td>
<td>staff meeting/twilight session (max 2 hours)</td>
<td>£150 per session</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Advisory support</th>
<th>£100 per hour</th>
</tr>
</thead>
</table>

| Headteachers and Senior Leaders’ Conference | £150 per delegate |

| Advice and support from the Diocesan Youth & Children’s Officers | £100 per half day |

Costs for Non-member Schools
Those schools and academies subscribing to the Worcester Diocesan Department for Education’s Service Level Agreement, described in this document, are entitled to expect members of the Education Department to:

- have a pastoral concern for the staff, governors and pupils of the school or academy
- provide professional and expert information, advice and assistance
- deliver the services listed, upon request, to a high professional standard
- respond promptly and courteously to requests for assistance
- act with discretion and confidentiality
- be responsive to individual schools and academies and their distinctive ethos
- act with integrity and in accordance with Christian beliefs and values
- promote at all times the Church of England foundation and Christian ethos of the school or academy
- deal promptly and courteously with any complaints regarding the level of service provided
- represent the interests of Church of England schools and academies with partner LAs, the DfE, SACREs and other appropriate bodies.

In return, schools and academies subscribing to the agreement are expected to:

- keep the Diocesan Department for Education informed of the current situation in relation to the service required and developments at the school or academy
- be available, given adequate notice, for meetings and/or visits
- give adequate and appropriate notice when requesting visits, meetings, training, etc
- pay invoices promptly
- provide qualitative feedback on the usefulness of the services received and constructive suggestions for improvement.
The Service Charter

**Evaluation**

Each headteacher and/or chair of governors will be asked to evaluate the service received under the Service Level Agreement at the annual meeting with a member of the Diocesan Department for Education. The outcomes will be presented to the Director for service improvement and internal performance management purposes.

Training courses - each delegate is asked to evaluate the course they have attended, to be used by the Diocesan Department for Education to inform/improve future offers.

The quality of work of the Diocesan Department for Education is reviewed quarterly by the DBE and its committees.

**Complaints**

Any complaints should, in the first instance, be addressed to the Diocesan Director of Education. The Director will arrange for another officer to investigate and respond. If the matter is not resolved at this stage, the issue will be referred to an appropriate member of the Diocesan Board for Education.
Please complete this Agreement Form, and return by Friday 7th April 2017 to:

Email: education@cofe-worcester.org.uk
or
Diocesan Department for Education
The Old Palace, Deansway
Worcester  WR1 2JE

*Please retain a copy for your own records*

**APPLICATION FOR SCHOOL/ACADEMY SERVICE LEVEL AGREEMENT**  
April 2017 - March 2018

School or Academy: ___________________________

You are invited to indicate on the table below how you may use some or all of your 15 hours. Please note this does not act as confirmation of services by either party and is subject to written agreement by both your school and the Department for Education at the Diocese of Worcester:

<table>
<thead>
<tr>
<th>Bespoke, school-based training offered as:</th>
<th>Tick to Select</th>
<th>Total Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>INSET full day</td>
<td></td>
<td>6 hours</td>
</tr>
<tr>
<td>INSET half day</td>
<td></td>
<td>3 hours</td>
</tr>
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<td>staff meeting</td>
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</tr>
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<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>Statutory policy audit</td>
<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>Inventory of all school property valued at £250 plus</td>
<td></td>
<td>6 hours</td>
</tr>
<tr>
<td>Health and Safety audit</td>
<td></td>
<td>6 hours</td>
</tr>
</tbody>
</table>

**Headteacher:** ___________________________  

**Chair of Governors:** ___________________________

**Signed:** ___________________________  

**Signed:** ___________________________.

**Date:** ___________________________  

**Date:** ___________________________.

Method of payment, please tick option:

Cheque: please make payable to Worcester Diocesan Board of Finance Ltd.  

BACS: please see invoice for details.
Training Events
Programme

APRIL 2017 - MARCH 2018

An introduction to the Course Leaders

Steph Boulter
Steph’s first teaching post was in Hereford, after which she taught ‘A’ level students at a VA school in Malvern before securing a post as Head of Religious Education in a 11-16 secondary school in 1982. She has been teaching since 1977 and still holds the same passion and desire to serve students with enthusiasm and commitment. She is an examiner for GCSE RE and enjoys the challenges of meeting the ever changing environment of Religious Education.

As an experienced SIAMS Inspector, she believes the SIAMS inspection process is a vital opportunity for schools to receive affirmation of what they are doing extremely well, and where areas of development are needed. She sees it as a privilege to be part of the inspection process for First, Primary, Middle and Secondary church schools.

Lynn has had a long career in teaching and has been a headteacher of two Worcestershire Church of England Primary Schools. Since taking early retirement and joining the Diocesan Department for Education, Lynn has not only developed her role as Education Adviser to our church schools, she has also become an experienced SIAMS Inspector.

An important aspect of Lynn’s role for the Diocese includes supporting headteachers who are new to their role or to a church school. She finds this a very rewarding aspect to her work, especially in light of the ever changing challenges our schools face in today’s education climate.

Lynn also works closely with many governing bodies sharing her expertise and current experience as a Chair of Governors of a church school.

Val Turner
Val is ordained in the Church of England and works with her husband Mark within the context of a small retreat house in Hereford. In addition to providing pastoral support for headteachers and school staff, offering spiritual direction and leadership mentoring, they provide INSET training days and whole school art teaching days.

Previously, Val was a vicar of rural parishes, actively involved with state and church schools and chaplain to a FE college. Her working life before ordination was mainly secondary art teaching, but also included seven years in pre-school and primary education, and two years teaching in a College of Education.

Tim Reid

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## Key to Colour Code and Course Index

All courses take place at the Old Palace unless otherwise specified

### These courses have been designed specifically with headteachers and/or other school based senior leaders in mind:

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surgeries ** Bookings not required**</td>
<td>First Thurs of every month starting on Thurs 4th May 2017</td>
<td>1.00pm - 5.00pm</td>
<td>18</td>
</tr>
<tr>
<td>RAISE Online Explained - for Headteachers and Senior Leaders - KS1 and KS2</td>
<td>Tues 16th May 2017 or Tues 7th November 2017</td>
<td>9.30am - 12.00pm</td>
<td>19</td>
</tr>
<tr>
<td>School Leaders’ Reflection Day, Venue: Apples of Silver</td>
<td>Weds 24th May 2017 or Weds 29th November 2017</td>
<td>9.30am - 3.00pm</td>
<td>20</td>
</tr>
<tr>
<td>Theology of Leading a Church School</td>
<td>Weds 28th June 2017</td>
<td>9.30am - 12.00pm</td>
<td>21</td>
</tr>
<tr>
<td>Newly Appointed Headteachers</td>
<td>Weds 13th September 2017</td>
<td>9.30am - 3.00pm</td>
<td>22</td>
</tr>
<tr>
<td>Tracking Progress and Attainment Across Your School</td>
<td>Thurs 21st September 2017</td>
<td>9.30am - 12.00pm</td>
<td>23</td>
</tr>
<tr>
<td>Developing an Effective Marking and Feedback Policy</td>
<td>Weds 27th September 2017</td>
<td>4.00pm - 6.00pm</td>
<td>24</td>
</tr>
<tr>
<td>Developing a Deeply Christian Vision</td>
<td>Fri 10th November 2017</td>
<td>9.30am - 3.00pm</td>
<td>25</td>
</tr>
<tr>
<td>Headteachers and Senior Leaders Conference, Venue: Stanbrook Abbey Hotel, Worcester</td>
<td>Fri 17th November 2017</td>
<td>9.30am - 3.00pm</td>
<td>26</td>
</tr>
<tr>
<td>The Role of the School Leader in a Church School for Deputy Headteachers</td>
<td>Tues 13th February 2018</td>
<td>9.30am - 12.00pm</td>
<td>27</td>
</tr>
<tr>
<td>Raising your School’s Profile - an Introduction to Marketing and Branding</td>
<td>Weds 21st March 2018</td>
<td>9.30am - 12.00pm</td>
<td>28</td>
</tr>
</tbody>
</table>

### These courses cover the four SIAMS Core Questions:

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIAMS Core Question 1 and Core Question 4</td>
<td>Tues 26th September 2017</td>
<td>9.30am - 3.00pm</td>
<td>29</td>
</tr>
<tr>
<td>SIAMS Core Question 2 and Core Question 3</td>
<td>Tues 6th February 2018</td>
<td>9.30am - 3.00pm</td>
<td>30</td>
</tr>
<tr>
<td>SIAMS Leading Practice Schools</td>
<td>Contact the Diocesan Education Team to book a school visit date (page 31)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### These courses have been designed specifically with governors in mind:

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Being a Governor in a Church School</td>
<td>Weds 3rd May 2017 or Weds 17th October 2017</td>
<td>7.00pm - 9.00pm</td>
<td>32</td>
</tr>
<tr>
<td>RAISE Online - Inspection Dashboard Explained for Governors</td>
<td>Tues 16th May 2017 or Tues 7th November 2017</td>
<td>7.00pm - 9.00pm</td>
<td>33</td>
</tr>
</tbody>
</table>

### These courses have been designed for teachers or other members of staff with specific responsibilities:

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Time</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understanding Christianity Twilight Workshop, Venue: Ipsley Middle RSA Academy</td>
<td>Mon 22nd May 2017</td>
<td>4.00pm - 5.30pm</td>
<td>34</td>
</tr>
<tr>
<td>Understanding Christianity Day 1, Venue: Ipsley Middle RSA Academy</td>
<td>Mon 12th June 2017</td>
<td>9.30am - 11.30am</td>
<td>35</td>
</tr>
<tr>
<td>RE Moderation KS3 Focus, Venue: Cradley CE Primary</td>
<td>Mon 12th June 2017</td>
<td>1.00pm - 3.00pm</td>
<td>36</td>
</tr>
<tr>
<td>RE Moderation EYFS - KS2, Venue: Cradley CE Primary</td>
<td>Mon 19th June 2017</td>
<td>9.30am - 11.30am</td>
<td>37</td>
</tr>
<tr>
<td>RE Moderation EYFS - KS2 morning or afternoon sessions</td>
<td>Mon 19th June 2017</td>
<td>1.00pm - 3.00pm</td>
<td>37</td>
</tr>
<tr>
<td>Understanding Christianity Day 2</td>
<td>Thurs 22nd June 2017</td>
<td>9.30am - 3.00pm</td>
<td>35</td>
</tr>
<tr>
<td>Understanding Christianity Day 3</td>
<td>Mon 10th July 2017</td>
<td>9.30am - 3.00pm</td>
<td>35</td>
</tr>
<tr>
<td>Godly Play, Venue: Whittington CE Primary</td>
<td>Weds 4th October 2017 or Weds 14th March 2018</td>
<td>9.30am - 3.00pm</td>
<td>38</td>
</tr>
<tr>
<td>NQT Welcome</td>
<td>Tues 10th October 2017</td>
<td>9.30am - 12.00pm</td>
<td>39</td>
</tr>
<tr>
<td>Creative RE for EYFS and KS1</td>
<td>Weds 11th October 2017</td>
<td>9.30am - 3.00pm</td>
<td>40</td>
</tr>
<tr>
<td>Understanding Christianity Twilight Workshop, Venue: St Matthias CE Primary</td>
<td>Mon 16th October 2017</td>
<td>4.00pm - 5.30pm</td>
<td>34</td>
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<tr>
<td>Creative RE for KS2 and KS3</td>
<td>Tues 5th December 2017</td>
<td>9.30am - 3.00pm</td>
<td>41</td>
</tr>
</tbody>
</table>

**NB:** Courses marked with ○ are also suitable for Governors to attend.
Surgeries

First Thursday of every month
starting Thursday 4th May 2017

The Education Room
The Old Palace
Worcester WR1 2JE
1.00pm - 5.00pm

These surgeries are designed as a ‘drop-in’ service for senior leaders, teaching staff and governors.

Members of the Diocesan Education Team will be available to talk or discuss on an informal basis any issues you are currently facing and the team will be able to give advice or support in relation to these matters.

Members of the team will be available to meet face-to-face or can be contacted via telephone. Appointments are not necessary.

Cost: FREE to SLA Schools

To discuss this service further, please contact:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE   Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk

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**RAISE Online Explained for Headteachers and Senior Leaders**
**EYFS, KS1 & KS2**

**Tuesday 16th May 2017**
Or
**Tuesday 7th November 2017**
**9.30am - 12.00pm**

**The Old Palace**
**Worcester WR1 2JE**

An introduction for middle or senior leaders who have either not used RAISE Online or who would like to increase their familiarity, in light of the significant changes to both its format and focus.

This course will explore the new primary accountability guidance including an introduction to standardised scores, changes to progress performance measures and interpretation of the new coasting and floor standard definitions.

Making reference to both the inspection dashboard and report summary, you will be guided through the new progress and attainment charts and tables paying particular attention to prior attainment, progress for more able children and the development of other vulnerable groups.

Please bring copies of your RAISE Online inspection dashboard and summary report.

**Course Leader:**
Tim Reid, School Effectiveness Adviser and SIAMS Manager

**Cost:** £100 or free to SLA Schools
School Leaders’ Reflection Day

Wednesday 24th May 2017
or
Wednesday 29th November 2017
9.30am - 3.00pm

Apples of Silver
2 River Meadows, Hampton Park Road, Hereford. HR1 1TB

This course has been designed specifically for headteachers and senior leaders of church schools.

Apples of Silver is in a setting chosen to facilitate reflection in order to allow headteachers and senior leaders valuable time away from school to revitalise their own leadership.

One-to-one discussion time will be available if required.

Course Leaders:
Val Turner, Apples of Silver
Margaret James, Director of Education

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Theology of Leading a Church School

Wednesday 28th June 2017  
9:30am - 12.00pm

The Old Palace  
Worcester  WR1 2JE

Being the leader of a distinctively Christian Church of England school is an important role in the community and in relationship with local faith communities.

This course will seek to help headteachers, governors and senior leaders of church schools to understand and explore more of ways in which their leadership role is rooted in the teachings of the Bible within both an educational and faith context.

Course Leader:  
The Venerable Robert Jones, Archdeacon of Worcester

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:  
Toni Enefer, Diocesan Department for Education, The Old Palace,  
Deansway, Worcester WR1 2JE  
Tel: 01905 732826 or 01905 732821  
Fax: 01905 612302  
tenefer@cofe-worcester.org.uk
Newly Appointed Headteachers
Welcome and Induction: Leading a Church School

Wednesday 13th September 2017
9.30am - 3.00pm
The Old Palace
Worcester  WR1 2JE

This full-day course aims to welcome and affirm new headteachers into the family of church schools in the Diocese of Worcester.

The day will support personal and professional networking and will include:

- leadership: forming and sharing the school vision
- vision into values: making the church school distinctive
- the management of premises and buildings
- reflections from headteachers “a year on”
- evaluating church school effectiveness.

Course Leader:
Margaret James, Director of Education

There is no charge for this course

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE   Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Tracking Progress and Attainment Across Your School

Thursday 21st September 2017
9.30am - 12.00pm
The Old Palace
Worcester WR1 2JE

This course will explore how effective internal tracking identifies strengths and areas for development particularly in relation to groups of learners including Pupil Premium, SEND and more able pupils.

We will explore how successful tracking can inform school development planning and the identification of specific intervention groups which can give every child the chance to flourish.

Please bring samples of your current tracking systems including progress measures.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE   Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Developing an Effective Marking and Feedback Policy  
a twilight workshop

Wednesday 27th September 2017  
4.00pm - 6.00pm  
The Old Palace  
Worcester WR1 2JE

This course will support senior leaders in developing an effective marking and feedback policy.

The twilight session will include:

- identifying and questioning the purpose of marking
- how to provide high-quality feedback to children
- the expectations of responses to marking
- sample marking and feedback policies.

Please bring your current marking and feedback policy if you have one.

Course Leader:  
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:  
Toni Enefer, Diocesan Department for Education, The Old Palace,  
Deansway, Worcester WR1 2JE  
Tel: 01905 732826 or 01905 732821  
Fax: 01905 612302  
tenefer@cofe-worcester.org.uk
Developing a Deeply Christian Vision

Friday 10th November 2017
9.30am - 3.00pm
The Old Palace
Worcester  WR1 2JE

This course will explore the development of a school’s vision and Christian values to reflect the newly published Church of England vision for education ‘Deeply Christian, serving the common good’.

This course will include:

- a summary of the Church of England vision
- sharing of a ‘hands on vision’
- practical advice on how to develop a shared Christian vision and Christian values
- a headteacher’s insight on how to successfully implement a shared vision and deeply embed Christian values.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821  Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Headteachers and Senior Leaders
Conference 2017
To Inspire...

Friday 17th November 2017
9:00am - 3.00pm
Venue: Stanbrook Abbey Hotel, Worcester

This day is planned by the Diocesan Department for Education to refresh and inspire our church school leaders.

We offer you time to listen; time to reflect; and time to be inspired.

We aim to enable you to return to your school invigorated with renewed vision and passion for the teaching vocation and leading your church school.

Cost: £150 per person or two free places to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302 tenefer@cofe-worcester.org.uk
The Role of the School Leader in a Church School for Deputy Headteachers

Tuesday 13th February 2018
9.30am - 12.00pm
The Old Palace
Worcester WR1 2JE

This course is specifically designed for deputy headteachers in church schools. The role of the deputy head is certainly not one-size fits all. This course will enable delegates to share with others and reflect on their varied and challenging roles and responsibilities.

The course will include:
- what it means to be the deputy head in a church school
- taking ownership and developing your role
- reflections from a serving deputy headteacher
- creating a Diocese wide deputy headteacher network where support and guidance can be easily sort
- aspiring to church school headship.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Raising your School’s Profile
An introduction to Marketing and Branding

Wednesday 21st March 2018
9.30am - 12.00pm
The Old Palace
Worcester WR1 2JE

‘Marketing’ and ‘branding’ can be viewed by many as corporate terms, but your school will be one of the most recognisable brands that your community sees from day to day. It is becoming increasingly important to ensure that your school’s logo, online presence and printed materials create the right first impression and reflect your school’s level of professionalism and high expectations, along with its deeply Christian character.

This course will introduce elements of branding including:

- logo style and design
- school websites
- social media
- external correspondence
- email signature
- prospectus and marketing.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
SIAMS
Core Question 1
Distinctive Christian Character
Core Question 4
Leadership & Management

Tuesday 26th September 2017
9.30am - 3.00pm
The Old Palace
Worcester WR1 2JE

This full day course offers practical guidance and tailored resources to support school leadership teams exploring the following questions:

- what is your vision for your school as a church school? How does this vision drive all aspects of school life?
- how is the monitoring and evaluation of the school’s distinctive Christian character carried out by leaders and governors? How does this impact on all learners?
- how accurate and well developed is self-evaluation of the impact on learners of the school’s distinctive Christian character?
- in what ways are the school’s values distinctively Christian?
- how far do the Christian values of your school inform all policies and curriculum design?
- what is the school’s understanding of spirituality and how does this inform provision for pupils’ spiritual development?
- what is the impact of Christian values on children’s learning and achievement and relationships between all members of the school community?
- in what way does the Christian character of your school inform approaches to developing an understanding of and respect for people from a range of cultures and beliefs?

Course Leaders:
Steph Boulter, RE Adviser
Lynn Gill, Education Advisor

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
SIAMS
Core Question 2
Collective Worship
Core Question 3
Religious Education

Tuesday 6th February 2018
9.30am - 3.00pm
The Old Palace
Worcester  WR1 2JE

This full day course offers practical guidance and tailored resources to support school leadership teams exploring the following questions:

- how engaging, inspiring and transformational is collective worship in your school and through evaluation how do you know what impact worship has on all learners?
- how does worship contribute to the spiritual, moral, social and cultural development of children?
- what opportunities are offered to children and staff to develop their skills in planning, leading and evaluating inspirational worship?
- how are all members of your school community offered meaningful opportunities to experience prayer and reflection?
- what are the standards of attainment in RE in your school? What progress do pupils make, and how do you know?
- how does RE make a positive contribution to your school’s distinctive Christian character?
- how well is Christianity taught? How do you know?
- how well is the subject led and managed? Is the subject adequately resourced?

Course Leaders:
Steph Boulter, RE Adviser
Lynn Gill, Education Advisor

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester  WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
To book your visit at the school please contact Toni Enefer:
Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk

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**SIAMS Leading Practice Schools**

The following schools have been graded overall as Outstanding in their recent SIAMS. Each school has been invited by the Diocese to be part of our Leading Practice programme and are willing to participate in our ‘Visiting Excellence in Church Schools’ initiative. This is an opportunity to visit a selected school, allowing you to experience the school’s best practice in action. This invitation extends to the whole school community.

To book your visit to one of the following schools please contact the Diocesan Office - details below:

| SIAMS Core Question 1 | St Mary’s CE Primary, Kingswinford  
| St Bartholomew’s CE Primary, Stourport on Severn |
| SIAMS Core Question 2 | St James's CE VA Primary, Wollaston  
| Fladbury CE VA First |
| Norton Juxta Kempsey CE VC First |
| SIAMS Core Question 3 | St Matthias CE Primary  
| Whittington CE Primary |
| SIAMS Core Question 4 | Bredon Hancock’s Endowed VA First  
| Cradley CE VA Primary |
| Red Hill CE Primary, Worcester |

**Cost: free to ALL Schools**
Being a Governor in a Church School

Wednesday 3rd May 2017
7.00pm - 9.00pm
or
Tuesday 17th October 2017
7.00pm - 9.00pm

The Old Palace
Worcester WR1 2JE

The work of governors is important, worthwhile and increasingly demanding. This training session will help governors to address some of the key questions about providing effective support to their schools:

- how can I support and evaluate the Christian distinctiveness of my school?
- how can I contribute to leadership of the school?
- how can I strengthen my role and skills in challenging and monitoring my school's progress?
- how can I increase my understanding of school self-evaluation and of preparation for SIAMS (Section 48) inspection?

The agenda will provide opportunities for participants to consider current church school developments, to share good practice, concerns and strategies:

- the local and national context for church schools and academies
- general responsibilities and those particular for foundation governors
- appointment of the headteacher and staff
- RE and collective worship, school vision, ethos, values and beliefs
- relationships and the school community.

Being a governor in a church school is a great opportunity, a huge privilege and a considerable responsibility; allow us to encourage and support you.

Course Leaders:
Tim Reid, School Effectiveness Adviser and SIAMS Manager
Lynn Gill, Education Adviser

Cost: FREE

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
RAISE Online - Inspection Dashboard Explained for Governors

Tuesday 16th May 2017
7.00pm - 9.00pm
or
Tuesday 7th November 2017
7.00pm - 9.00pm

The Old Palace
Worcester WR1 2JE

An introduction for those who have either not used RAISE Online or who would like to increase their familiarity, in light of the recent changes made.

We will look at how to extract basic information to get a picture of your school’s performance and look at how we can dig further.

Please bring copies of your RAISE Online inspection dashboard and summary report.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Free to ALL Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE   Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Understanding Christianity Workshop
for those who have already attended the required three days of training

4.00pm - 5.30pm

Workshop Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 22nd May 2017</td>
<td>Ipsley Middle RSA Academy, Redditch, B98 0UB</td>
</tr>
<tr>
<td>Monday 16th October 2017</td>
<td>Whittington CE Primary, Worcester, WR5 2QZ</td>
</tr>
<tr>
<td>Monday 5th March 2018</td>
<td>St Matthias CE Primary, Malvern, WR14 1NA</td>
</tr>
</tbody>
</table>

These twilight workshops are aimed at those schools who have already attended the three day training programme for Understanding Christianity.

The agenda for each workshop will provide an opportunity for participants to share the host school’s implementation ideas and resources.

Additionally, these events will provide a forum to develop good practice, share strategies and concerns as they develop during the implementation phase of this exciting new RE teaching resource.

Course Leader:
Steph Boulter, RE Adviser

Cost: free to all schools on completion of 3 days Understanding Christianity training and development
Delegate places are limited to two per SLA

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302 tenefer@cofe-worcester.org.uk
Understanding Christianity Training

9.30am - 3.00pm each day
Three part training programme. Attendance is required at all three days

<table>
<thead>
<tr>
<th>Day One</th>
<th>Tuesday 23rd May 2017</th>
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</thead>
<tbody>
<tr>
<td>Day Two</td>
<td>Thursday 22nd June 2017</td>
</tr>
<tr>
<td>Day Three</td>
<td>Monday 10th July 2017</td>
</tr>
</tbody>
</table>

The Old Palace
Worcester WR1 2JE

Following the successful launch last year in the Diocese of the new resource Understanding Christianity, this three part training programme is being made available again as part of this year’s training schedule.

Understanding Christianity will set the bar for the quality of teaching and learning about Christianity in our schools and academies. It reinforces the messages given nationally relating to ‘digging deeper’ and ‘lingering longer’ when engaging children and young people with the big ideas and concepts of religion and belief.

During the training, support will be given in relation to where these materials fit with both the Worcestershire and Dudley agreed syllabi, in addition to lesson planning and whole school implementation of the resources.

A more detailed outline of each of the training modules are available upon enquiry and/or booking. Please note places are limited on this programme, to two delegates per school. Priority will be given to schools who have not yet attended this training and they are urged to book at their earliest convenience.

Course Leader:
Steph Boulter, RE Adviser

Cost: £450 or free to SLA Schools
Please note a charge of £55.00 for the resources will be made to ALL schools
RE Moderation

The two half-day sessions will provide a forum for RE subject coordinators and class teachers to come together as small group to moderate pupils’ RE work.

Teachers are asked to bring with them several pieces of assessed work which has led up to a final judgement of emerging, expected or exceeding. Examples will be needed across the key stages. We will explore in this small group setting how we can accurately track pupils’ progress in RE.

Please state on the application form which session is being requested.

Course Leader: Steph Boulter, RE Adviser

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302 tenefer@cofe-worcester.org.uk
Diocesan Department for Education

RE Moderation

The two half-day sessions will provide a forum for RE subject coordinators and class teachers to come together as a small group to moderate pupils' RE work.

Teachers are asked to bring with them two or three pieces of work at a range of abilities showing various stages of mastery. The examples of work can have already been assessed or can be unmarked. We will explore in this small group setting how we can accurately track pupils’ progress in RE without using levels.

Please state on the application form which session is being requested.

Course Leader:
Steph Boulter, RE Adviser

Cost: £100 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302 tenefer@cofe-worcester.org.uk
Godly Play

Wednesday 4th October 2017
or
Wednesday 14th March 2018
9.30am - 3.00pm
The Old Palace Worcester WR1 2JE

Imagine an approach to Christian nurture and education that:

- promotes knowledge, skills empathy, spiritual growth
- develops the needs of the whole child
- provides a multi-sensory approach to learning
- develops language and communication skills
- develops thinking skills
- provides depth and reflection in every session.

Godly Play is a creative and imaginative approach to Christian nurture based on long established, tried and tested approaches. It uses symbols and objects as well as words, and values process, openness and discovery. It invites listeners into stories and encourages them to connect the stories with personal experience.

Godly Play is a non-coercive way to encourage children to move into larger dimensions of belief and faith, through wondering questions and open-ended response time.

Delegates are asked to note this is a highly practical course, involving active story telling sessions.

Course Leader:
Emma Pettifer, Children’s Officer

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821 Fax: 01905 612302 tenefer@cofe-worcester.org.uk
NQT Welcome

Tuesday 10th October 2017
9.30am - 12.00pm
The Old Palace
Worcester WR1 2JE

In this session we aim to:

- welcome you to the Diocese of Worcester
- introduce you to members of the Diocesan Education Team
- outline some key features of school life which contribute to Christian distinctiveness,
- encourage you and offer support to you
- give you the opportunity to meet many of the other NQTs and hear advice from colleagues ‘one year on’
- respond to your challenges, worries and joys
- share some refreshment with you.

Course Leader:
Tim Reid, School Effectiveness Adviser and SIAMS Manager

Free to ALL Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace,
Deansway, Worcester WR1 2JE Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Creative RE for EYFS and Key Stage 1

Wednesday 11th October 2017
9.30am - 3.00pm
The Old Palace
Worcester WR1 2JE

This course will aim to give teachers of RE the confidence to explore different activities that promote greater depth and enjoyment of the subject and develop key skills. The course is linked to the Understanding Christianity resource. Ideas will also be suitable for use with the Dudley Agreed Syllabus and Worcestershire Agreed Syllabus.

The course will aim to:

- equip teachers in the planning and delivery of challenging, exciting and engaging RE
- aid lesson planning giving teachers the confidence to use subject specific vocabulary and develop the religious literacy of pupils
- develop a bank of resources which can be used to inspire creativity and understanding of key RE questions.

Course Leader:
Steph Boulter, RE Adviser

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE  Tel: 01905 732826 or 01905 732821 Fax: 01905 612302
tenefer@cofe-worcester.org.uk
Creative RE for
Key Stage 2 & 3

Tuesday 5th December 2017
9.30am - 3.00pm
The Old Palace
Worcester  WR1 2JE

This course will explore engaging and challenging RE lessons for pupils which will help them develop higher order thinking skills. The course is linked to the Understanding Christianity resource. Ideas will also be suitable for use with the Dudley Agreed Syllabus and Worcestershire Agreed Syllabus.

The course will aim to:

• develop a range of challenging activities which will enhance pupils’ theological literacy

• explore opportunities to engage and reflect on key questions and core concepts from a range of resource

• share ideas of how to use the Understanding Christianity frieze and core concepts to enhance pupil's understanding of the ‘big story’ of the Bible.

Course Leader:
Steph Boulter, RE Adviser

Cost: £150 or free to SLA Schools

To book a place, please complete a booking form and send to:
Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE   Tel: 01905 732826 or 01905 732821
Fax: 01905 612302
tenefer@cofe-worcester.org.uk
### Training Events Booking Form Part 1

**April 2017 - March 2018**

All courses taking place at The Old Palace, unless otherwise stated with course details

**Booking Form to be completed for all attendees; SLA and non SLA member schools**

Please complete Parts 1 and 2 of booking form; please duplicate sheets as necessary.

<table>
<thead>
<tr>
<th>Date</th>
<th>Course</th>
<th>Delegate/s</th>
<th>Position</th>
<th>Cost p.p.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weds 3rd May 2017</td>
<td><strong>Being a Governor in a Church School</strong> 7.00pm - 9.00pm</td>
<td></td>
<td>No Charge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tues 16th May 2017</td>
<td><strong>RAISE Online Explained - for Headteachers and Senior Leaders - KS1</strong> 9.30am – 12.00pm</td>
<td></td>
<td>£100</td>
<td></td>
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</tr>
<tr>
<td>Tues 16th May 2017</td>
<td><strong>RAISE Online - Inspection Dashboard Explained for Governors</strong> 7.00pm - 9.00pm</td>
<td></td>
<td>No Charge</td>
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<tr>
<td>Mon 22nd May 2017</td>
<td><strong>Understanding Christianity Twilight Workshop</strong> Venue: Ipsley Middle RSA Academy 4.00pm - 5.30pm</td>
<td></td>
<td>No charge if completed training</td>
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<tr>
<td>Tues 23rd May 2017</td>
<td><strong>Understanding Christianity Training - 3 part course</strong> 9.30am - 3.00pm each day</td>
<td></td>
<td>£450</td>
<td>£55 charged to all for resources</td>
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<td>Weds 24th May 2017</td>
<td><strong>School Leaders’ Reflection Day</strong> Venue: Apples of Silver 9.30am - 3.00pm</td>
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<td>£150</td>
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<tr>
<td>Mon 12th June 2017</td>
<td><strong>RE Moderation KS3 Focus</strong> Venue: Ipsley Middle RSA Academy 9.30am - 11.30am</td>
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<td>Mon 12th June 2017</td>
<td><strong>RE Moderation EYFS - KS1</strong> Venue: Cradley CE VA Primary 1.00pm - 3.00pm</td>
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<td>Mon 19th June 2017</td>
<td><strong>RE Moderation EYFS - KS2 Please indicate which session AM or PM</strong> 9.30am - 11.30am or 1.00pm - 3.00pm</td>
<td></td>
<td>£100</td>
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<td>Weds 28th June 2017</td>
<td><strong>Theology of Leading a Church School</strong> 9.30am - 12.00pm</td>
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<tr>
<td>Weds 13th Sept 2017</td>
<td><strong>Newly Appointed Headteachers</strong> 9.30am - 3.00pm</td>
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<td>Thurs 21st Sept 2017</td>
<td><strong>Tracking Progress and Attainment across your School</strong> 9.30am - 12.00pm</td>
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<td>Tues 26th Sept 2017</td>
<td><strong>SIAMS Core Question 1 and Core Question 4 9.30am - 3.00pm</strong></td>
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<tr>
<td>Weds 27th Sept 2017</td>
<td><strong>Developing an Effective Marking and Feedback Policy</strong> 4.00pm - 6.00pm</td>
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<td>Weds 4th Oct 2017</td>
<td><strong>Godly Play</strong> 9.30am - 3.00pm</td>
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Continued from overleaf

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<thead>
<tr>
<th>Date</th>
<th>Course</th>
<th>Delegate/s</th>
<th>Position</th>
<th>Cost p.p. non SLA schools</th>
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<td>Tues 10th Oct 2017</td>
<td>NQT Welcome 9.30am - 12.00pm</td>
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<td>Creative RE for EYFS and KS1 9.30am - 3.00pm</td>
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<td>Mon 16th Oct 2017</td>
<td>Understanding Christianity Twilight Workshop Venue: Whittington CE Primary 4.00pm - 5.30pm</td>
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<td>Tues 17th Oct 2017</td>
<td>Being a Governor in a Church School 7.00pm - 9.00pm</td>
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<td>Tues 7th Nov 2017</td>
<td>RAISE Online Explained - for Headteachers and Senior Leaders - KS1 and KS2 9.30am - 12.00pm</td>
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<tr>
<td>Tues 7th Nov 2017</td>
<td>RAISE Online - Inspection Dashboard Explained for Governors 7.00pm - 9.00pm</td>
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<tr>
<td>Fri 10th Nov 2017</td>
<td>Developing a Deeply Christian Vision 9.30am - 3.00pm</td>
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<td>Fri 17th Nov 2017</td>
<td>Headteachers and Senior Leaders Conference. Venue: Stanbrook Abbey Hotel 9.00am - 3.00pm</td>
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<td>Weds 29th Nov 2017</td>
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<td>Tues 5th Dec 2017</td>
<td>Creative RE for KS2 and KS3 9.30am - 3.00pm</td>
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<tr>
<td>Tues 6th Feb 2018</td>
<td>SIAMS Core Question 2 and Core Question 3 9.30am - 3.00pm</td>
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<td>Tues 13th Feb 2018</td>
<td>The Role of the School Leader in a Church School for Deputy Headteachers 9.30am - 12.00pm</td>
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<td>Mon 5th March 2018</td>
<td>Understanding Christianity Twilight Workshop Venue: St Matthias CE Primary 4.00pm - 5.30pm</td>
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<td>Weds 14th March 2018</td>
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<td>Weds 21st March 2018</td>
<td>Raising your School's Profile - an Introduction to Marketing and Branding 9.30am - 12.00pm</td>
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TRAINING EVENTS
April 2017 - March 2018

All courses are full day and take place at the Old Palace, unless otherwise stated with course details.

Booking Form to be completed for all attendees; SLA and non SLA member schools

School:

Telephone No.:

Contact email/s: Please give personal email address if at all possible

Specific dietary Request -
Name & Course

SLA Member School

Non SLA Members:
I enclose a cheque for the total amount, payable to Worcester DBF
or

Non SLA Members:
Please tick here if you would like to be invoiced:

Signed: _______________________________ Date ____________

Please complete Parts 1 and 2 of booking form and return no later than 2 weeks before the course date to:

Toni Enefer, Diocesan Department for Education, The Old Palace, Deansway, Worcester WR1 2JE

The Education Department reserves the right to charge for lunch and administration costs incurred due to late cancellation within 7 days of the event.

We regret that there is no parking available at the Old Palace.

Please find details of parking overleaf.

Tel: 01905 732826  Switchboard: 01905 20537  Fax: 01905 612302  Email: education@cofe-worcester.org.uk

The Worcester Diocesan Board of Finance is a limited company by guarantee and registered in England (No. 271752) Registered office as above. The Board is a Registered Charity No: 247778.  www.cofe-worcester.org.uk/education
We regret that there is no parking available at the Old Palace.

Please see below for the nearest car parks and railway stations.

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<thead>
<tr>
<th>Location</th>
<th>Map code</th>
<th>RingGo code</th>
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<td>7796</td>
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<tr>
<td>Clare Street</td>
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<td>7792</td>
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<tr>
<td>Commandery Road</td>
<td>P3</td>
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<tr>
<td>Copenhagen Street</td>
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<td>Cornmarket</td>
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<td>7798</td>
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<tr>
<td>Croft Road</td>
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<td>P7</td>
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<td>Tallow Hill</td>
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<tr>
<td>Tybridge Street</td>
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